



SENIOR MOVE MANAGERS

Big Move. Little Worry.

Moving Check Sheet

5 Weeks Out From Moving Day

- Confirm your move date with Senior Move Managers - 0800 667 558

4 Weeks Out From Moving Day

- Make a list of items you want to take (be realistic if you are downsizing!), sell or donate/ dump
 - ⚡ Check that larger appliances and furniture pieces will fit in new home
- Have a thorough clean out & organise items you want to sell/ donate or dump
 - ⚡ Remember the garden shed, garage, roof cavity and under the house
- Begin to run down supplies of pantry, freezer and other perishable foods
- Once you know what items you want to sell or donate, book auction houses or Salvation Army to collect them
- Keep a list of incoming mail and notify change of address for subscriptions etc
- Advise friends, relatives or neighbours of your move - if not done already!
- Make necessary arrangements to move pets

3 Weeks To Go

- Contact phone company regarding disconnection of landline /broadband services and Sky (if applicable)
 - Confirm new address and date of connection
- Provide change of address to your bank, solicitor, insurance company, IRD, accountant, Doctor's office & your council (re pets)



2 Weeks To Go

- Contact NZ Post regarding redirection of mail
- Organise final readings for your water, gas, electricity
- Ensure electricity, gas, water and other services connected to new home and ready for move day
- If you have a plumbed in fridge (dispenses water or ice), book a plumber to disconnect it before move day
- Cancel regular services ie., lawn mowing
 - Organise one last cut or clean as required
- Final check: what items are you taking and items you want to sell/ donate or dump
 - ⚡ Remember the garden shed, garage, roof cavity and under the house and in addition pot plants and garden ornaments
 - ⚡ Check that larger appliances and furniture pieces will fit into your new home

Final Week Before Moving Day

- Advise Electoral Office
- Advise NZTA for change of address on licence and car registration
- Clean out the medicine cabinet. Take unwanted medicines to local chemist for disposal
- Do final clear out of garage and other storage areas
- Return library books, or items borrowed from your neighbours etc



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1 Day Out From Moving Day

- Make sure final readings have been made for water, gas and electricity
- Unscrew taps from washing machine once you've done the final load of washing
- Put aside everything you still need for the last 24 hours - dinner & breakfast, medication, clothes & perhaps a last bottle of wine 😊

Moving Day

- Stay calm. You are probably well organised (even though it may seem otherwise) and we will take care of the rest!
- Carry all your valuables and important papers with you in the car ie., passports, drivers licence, any personal devices (laptops, tablets etc)
- Ensure you have something to keep you hydrated & a bite to eat, people often forget to have a break and fuel up on move day
- Collect all keys, garage remotes etc and leave them as per agreed arrangement with your landlord or real estate agent
- Shut and lock windows and doors
- **Remember: You need to check that nothing has been left behind (inside and outside) before leaving the property.**

Our staff will assist you with this as best they can, but please do not leave without checking yourself!

Finally: Enjoy your first evening in your new home ❤️